

Wayne Local School District – College Credit Plus Program
Rules and Regulations

Please read the following information carefully before signing the Letter of Intent for the CCP Program.

February your district will provide information about the College Credit Plus program to all eligible students.

Letter of Intent - Due April 1. This action will notify WHS if you intend to participate in College Credit Plus for the upcoming academic school year. *After April 1, you will need to submit letter to school district superintendent with reason to why due date was missed and the situation to participate.*

What is next: Parent/ Student Driven

A college placement test or the required ACT scores are required to qualify for this program.

You and your family should contact colleges for information, application forms, and criteria for acceptance into College Credit Plus. This material is available at each college website. Follow the procedures established by the colleges/universities to apply to College Credit Plus and to enroll in their course(s). **Each College/ University has their own deadlines for the enrollment process.**

This is up to the student to complete the enrollment process.

Things to do:

Assuming you have earned ACT scores that are college ready (or College Placement Test), you will also need to complete the CCP college application, obtain a **WHS transcript** that WHS will need to submit to the student's desired college.

How do college courses earn me high school credit (Credit Equivalency)?

College Credit Plus allows high school students to earn college credit and apply that credit toward their high school graduation requirements. Successful completion of a three or more credit-hour college course will result in 1.0 Carnegie unit earned at the high school. A two credit-hour college course will earn students 2/3 of a high school credit and a one credit-hour college course will convert to 1/3 of a high school credit.

3, 4, or 5 credit hour course = 1.0 credit at WHS,

2 credit hour college course = 0.67 credit at WHS

1 credit hour college course = 0.33 at WHS

Required by ODE, every student will need to complete the end of the year state test for Algebra I and ELA2.

In order to earn COMPETENCY, the student will need to master the raw score of 684 or higher for both state tests. In order to earn the Science Seal, the student must also be enrolled in the high school Biology courses and earn the EOC score of 3 or higher. If you choose to take Biology through CCP you would still need to take the State Biology test to earn the seal. The Biology grade earned in the college course is not permitted to be utilized for the Science Seal. College Grades of a B or higher for US History II (1865-and up) and U.S. Government may be utilized for the Citizenship Seal. If a student chooses to take the EOC test through WHS they may, if they are worried about their Grade in US History or Gov't, as an option.

What are my academic responsibilities?

While enrolled at the college as a CCP Student you are:

- ✓ Required to schedule classes to meet your High School Requirements to Graduate.
Know your requirements. Know what you have taken and what you need to take in order to graduate. You may meet with your CCP Coordinator to assist you in determining course's equivalency for a high school course(s). Use the Waynesville High School Program of Studies as a resource. These course descriptions should be very similar to the college course you are taking to meet requirement. You should NOT assume a course will qualify.
Not sure...then you should ask.

What are my academic responsibilities (continued):

- ✓ Required to carry a full load (See Full Time Student Work Load / **Athletics Eligibility**)
- ✓ Required to meet with the CCP coordinator 1 time per Semester (Midterm or at the end of the Semester meeting).
- ✓ Required to finalize class schedule for the semester to meet the full time requirement. **
- ✓ Required to send official schedule (with credit hours and course section number) to the CCP coordinator.
- ✓ Required to check to see if WHS has textbooks in the CCP Library before you buy.
- ✓ Required to establish communication with your CCP coordinator (email and remind system recommended)
- ✓ Required to send grades at Midterm to athletic director if a student athlete.
- ✓ Recommended to meet with the college advisors.

** Full- time CCP students are **NOT to take more than 30 college credit hours per academic year** and not more than 120 college credit hours in high school total. The CCP Coordinator will track this as well as the college but you must be aware and self -driven to plan accordingly.

** Part-Time CCP Students- Students may be part time CCP students, meaning they can attend WHS part time, and fill the rest of their schedule with college course(s). However, there is a formula that must be followed to determine how many college credit hours a part-time student is allowed to take (always being less than the 30 credits depending on WHS courses. In this case, the DO NOT exceed Full-Time Status formula is utilized.

College Credit Plus EXCEED FULL TIME Status Rule Formula

The Ohio Board of Regents has established a formula that students must refer to when registering **for high school courses and college courses; being PART-TIME CCP STUDENT**

This formula is utilized to insure that students do not exceed full-time status.

Full-time status can be calculated as follows:

- 1. Determine student's number of high school ONLY credits,**
- 2. Multiply that number by 3, and**
- 3. Subtract the result from the number 30**
- 4. That number is the total number of college credits that CC+ students may earn that academic year.**

Example:

If a student is taking a full schedule at Waynesville High School:

(6 periods= 6 units SIX units), you would take $6 \times 3=18$ and subtract 18 from 30 (30-18= 12) to get 12.

The outcome is **12 credits**, which would be the **MAXIMUM number of College Credits** a student can take through CCP for the academic year.

NOTE: If a student goes over the maximum number of college credit hours, the student is responsible for the financial costs associated with that college course(s), including textbooks. These courses, also, will not be added to the student high school transcript.

****Summer is an Option* for CCP Students – Example: Summer falls into the upcoming academic school year. You must plan ahead, as to NOT go over 30 hours for the academic year for Full-Time CCP students, as well as the Part-Time CCP Student. This means that the summer credits that are taken are counted within the Part-Time CCP Formula.

The CCP student is eligible to receive advising from campus-based support services of that institution. *Sinclair College does work with a CCP Advisor to come into WHS to meet with any CCP student that is interested.* Additionally, you will continue to have access to your school counselor and all other resources available to high school students.

Once admitted to a college, you may take any course in the college's course catalogue that is NOT remedial, religious, or considered Physical Education that applies toward a degree or professional certificate, in a subject area in which you are college-ready. If you do take one of these courses it WILL NOT be paid for by WHS.

Participation in CCP does not guarantee you admission to college after high school. You should follow the regular undergraduate application process for whatever college you plan to attend after high school.

Important Note: Colleges do not use a grade system like *Progress Book*. Grades do not show or appear weekly and it is very hard to track grades as professors often do not have many grades or turn them in slowly. CCP students do not get WHS report cards or Interim reports (unless at WHS with an adjunct). If you are a parent that tracks your child's grades to motivate or make sure he/she is doing their work this program is NOT for them.

Who pays for college tuition, textbooks, required course supplies, and fees?

CCP students from public schools, such as **Waynesville**, who attend a public college are NOT required to pay for college course tuition, instructional tools, or supplies under any circumstances. The school district is responsible for these payments for their CCP students. Students choosing to attend a private college may be charged by that college, depending on where the course is delivered, and in accordance with state law. Students who qualify for the free and reduced lunch program may not have to pay costs to attend a private college.

Waynesville Board Policy and Guidelines read:

*Students assume no financial obligations if they elect to take the college course for college and high school credit. Tuition, textbooks, materials, and fees are assumed by the Board. **Should students fail to complete a course taken for credit (whether through a formal "class drop" process or through nonattendance reasons other than those normally accepted by the school administration) any and all financial obligations assumed by the Board will default to the students and their parents.***

*Current interpretation of this statute shall allow, but not require, a school district or nonpublic school as appropriate to seek reimbursement under the following two circumstances: **1) If the student receives a failing grade at the end of the college course; or 2) If the student withdraws "W" from the college course subsequent to the 14th calendar day after the particular course began.** Pursuant to Section 3365.09(C), neither a school district nor a nonpublic school shall seek reimbursement if the student is identified as being economically disadvantaged in accordance with Ohio Administrative Code 3333-1-65.6(B)(2).*

WHS REIMBURSEMENT POLICY –

The CCP students that **FAIL a college course or WITHDRAW from a college course after 14 calendar days will be CHARGED for the tuition and the textbooks that were purchased for the class.**

This reimbursement to WHS will show up in the student's WHS Fees. The school district will **WITHHOLD DIPLOMA** and the student will not be able to graduate with their class until reimbursement has been made.

Where can I take college classes?

- Students may travel to the college where you have been admitted or enroll in one or more online courses offered by that college. Responsibility for transportation rest on the student.
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- **WHS has a formal arrangement with a Sinclair Community College (SCC) to offer College Credit Plus course in the WHS building. (in-house).**
WHS has developed two sample pathways – one leading to 15 credits and another to 30 credits.

There are different CCP Methods of Instruction offered at WHS if students would like to stay in-house rather than be full time at a college campus. See Program of Studies to learn about the different options at WHS.

- ~~WHS teacher as a SCC adjunct – English 1101 and LIT2220~~
- Online Sinclair Course – Taken in CCP Lab – on your own.

Note: Students have no obligation to take courses identified on a pathway or to complete a pathway. Students can take courses offered in person, zoom (online with meeting time) or online (w/ no meeting time) by any public or participating private college in Ohio.

How does College Credit Plus impact athletic eligibility?

If you are a student athlete, you must remain eligible in accordance with the Ohio High School Athletic Association (OHSAA) bylaws. To be athletically eligible, students must be passing five, one credit courses or the equivalent per grading period with the high school and college courses combined. Most College Credit Plus courses taken during a semester will equal one Carnegie unit, allowing students to earn more than the required five for athletic eligibility.

(See credit equivalency).

WHS POLICY - It is the student's responsibility to inform the Athletic Director of his/her semester grades at the WHS MIDTERM REPORT. **If grades are NOT turned in, the athlete will be viewed as ineligible.** This process can be completed in different ways, depending on professor /student.

What are my social responsibilities?

You will be expected to follow the rules and regulations set by the college/university. You will also be expected to follow the rules and regulations set for high school students detailed in the student handbook.

Will College Credit Plus grades appear on my high school transcript?

Yes. High school credit awarded for courses successfully completed under College Credit Plus will satisfy or exceed the graduation requirements and subject area requirements of the school district. Courses successfully completed will be listed by course title on the high school transcript. All College Credit Plus courses will be computed into the GPA using the same scale as Advanced Placement courses in the district, based on the common subject area of the weighted advanced standing class/course.

NOTE: CCP courses are NOT weighted at the College/University

Classes FAILED "F" or WITHDRAWN "W" will be computed (zero credit) into the high school and college GPA.

Consequences of an F, W or low grades.

1. If you are a senior and you fail a college course that is a requirement to graduate, you will be directed to end the CCP program and enroll in the High School classes that you need to graduate.
2. If your grades show to be struggling or you earn an F in any college course, parent contact will be made, with a possible meeting, to evaluate the situation and what is best for the student.
3. Juniors that earn failing grades will be asked to attend WHS for their Senior Year.

Textbooks Information-

Each college/university is different with the textbook policy. **Wayne Local School** district will set up a plan for each college/university that the CCP student is enrolled in for that year.

- In most cases, the full time CCP student will need to pick up their textbooks on their college campus themselves, and the school district will be billed. Therefore, the School district OWNS the Textbooks and supplies. These items **will need to be returned to the high school office at the end of each semester.** If not returned or returned with damage, **the student will be charged.**
- WHS now has a CCP library of college textbooks that can be signed out to use rather than purchasing again. Please check with the CCP Coordinator to see if WHS has the book you need before you buy.
- In some situations, the WHS will rent the books, which means the student is responsible to return the textbooks to the college bookstore. If the book is not returned or unacceptable due to damage the student will be charged.
- Every college has a different policy, please check policy before you take action.

Is the college credit I earned in high school through CCP guaranteed to transfer to another postsecondary institution?

Thanks to Ohio's Transfer to Degree Guarantee, many entry-level courses earned at an Ohio public colleges are guaranteed to transfer to any other Ohio public college. Credits earned at private colleges, or those that you want to transfer to an out-of-state institution, will be evaluated on a case-by-case basis by the institution you are seeking to attend. Go to the **Ohio Transfer to Degree Guarantee** website and take course form the OHIO TRANSFER 36 to guarantee credit transfers. <https://transfercredit.ohio.gov/initiatives-upd/credit-transfer-tool/credit-transfer-tool> . To learn more about credit transfer among the state's public institutions of higher education. This tool allows you to find the best pathways to completing your degree and launching a successful career. Earning college credit will not affect applications for financial aid/scholarships limited to entering freshmen.

For more information, go to:

<https://highered.ohio.gov/initiatives/access-acceleration/college-credit-plus>

<https://education.ohio.gov/Topics/Ohio-Education-Options/College-Credit-Plus>

College Credit Plus is a Student Driven Program.

Please research the CCP Program. Before pursuing take into consideration your child's EOC Scores from past years, ACT scores and cumulative NGPA. It is NOT recommended for any student to participate in the CCP program if they do not have a 3.5 GPA.